



CIVITAN
INTERNATIONAL

East Cobb Civitan Club

Civitan International is an organization of volunteer service clubs around the world, dedicated to helping people in their own communities. Civitans help wherever the need arises – from collecting food for a homeless shelter to volunteering at their local retirement home, to building a playground for children with disabilities. Civitans have been helping people since the organization's founding in 1917, by a group of businessmen determined to make a difference in their community.

In the 1950s, Civitan adopted a special emphasis on **helping people with intellectual & developmental disabilities**. Civitan was one of the major inaugural supporters of Special Olympics International, and thousands of Civitans still support these local events. Civitan clubs also fund and organize special camps and events for people with intellectual and developmental disabilities. In Georgia, **Camp Big Heart** holds a special place in the hearts of all Civitan members.

The East Cobb Civitan Club was founded in 1986 as the first international service club in the area to include women. Our club continues to grow and be inclusive to all people wishing to serve our community. Today, we recognize that many professionals seek a more flexible format for civic and community service than the standard lunch meetings with a program speaker and announcements of yesterday—most desire community service and fellowship opportunities that are as flexible as today's workplace. East Cobb Civitans continually look to embrace change that will allow more to join our mission of community service through service projects and hands-on volunteerism, while also introducing us to new quality nonprofits serving the community that would benefit from both our financial and volunteer support.

East Cobb Civitans recognize that the greatest need for many nonprofits is for unrestricted, general operating funds, and we welcome these requests wholeheartedly. We have an opportunity however to leverage gift matching funds from the Georgia Civitan Foundation for grants that are for special projects, equipment, building repairs, or capital needs with a lasting impact and the ability to showcase the work of Civitan International long after the grant is made. Please keep this in mind when completing your application. Grants traditionally range from \$500 to \$5,000 and if eligible and approved for a matching gift, the funding goes directly to the nonprofit in a second allocation.

Attached is the 2022 East Cobb Civitan Charitable Grant Application. We ask that the form and supplemental information be EMAILED no later than *Friday, October 28, 2022* to Carolyn Polakowski, Carolyn@caycommunications.com. Please feel free to include additional information, but kindly limit it to attachments that can be easily emailed. The Board of Directors will make allocation decisions at the November Meeting.

Historically, donations to nonprofits were presented at a December lunch meeting, but we are changing it up a bit this year! In celebration of our 35th anniversary, grants will be distributed at a special evening event, the **2022 East Cobb Civitan Partnership Extravaganza**, Thursday, December 1, (5:00 pm VIP Reception/6:00 pm Program and Dinner) at Olde Towne Athletic Club in Marietta. The Corporate partners that are instrumental in our ability to support local charities will be a part of the celebration. More details to follow.

2022 East Cobb Civitan Club Charitable Grant Application
DUE October 28, 2022

Organization: _____

Individual Completing Application: _____

Agency Address: _____

City: _____ State: _____ Zip: _____

Agency Phone: _____ Contact Phone: _____

Website: _____

Agency Email: _____ Contact Email _____

Organization IRS 501 ©3 number: _____ Please Attach IRS Letter

Date of Incorporation: _____

Organization's Annual Operating Budget: _____

Number of Full Time Employees: _____ Number of Part Time Employees: _____

Number of Volunteers: _____ Number of Individuals with Disabilities Served Annually: _____

Counties Served: _____

1. What is the mission of your organization?

2. How does your organization serve the local disabilities community-those with Intellectual, Developmental or Physical challenges?

3. If your organization is not focused predominately on the Intellectually, Developmentally or Physically disabled community, how does it serve to improve life for those living in Marietta and Cobb County?

4. What is your greatest need as an organization at this time? (Please feel free to be specific and share whether financial, manpower, volunteerism, advocacy, etc. in nature)

5. How much funding are you requesting? _____ How will the funds be used? (Please be specific, i.e. operating costs, meals, equipment, projects, scholarships.)

6. What direct benefits will Cobb County's special needs and/or at-risk communities experience if awarded?

7. Have you received support from East Cobb Civitans in the past? If so, please indicate the years and amounts.

8. How would you publicize support if awarded from the East Cobb Civitan Club?

9. Would your organization be interested in Civitan members (either from our club or collaboratively with area clubs) volunteering and providing community service projects at your agency? If so, describe the volunteer needs you have and the frequency of the needs or months of special projects (i.e., weekly visiting tutors, summer camp check in, fall food drives, etc.):

10. Is a representative of your organization available to make a presentation at an upcoming club meeting?

11. Are you interested in having a member of your agency be represented at a Civitan Club as a full or project member?

If your organization has benefitted from financial or volunteer support from East Cobb Civitan Club in the past, we ask you to include a SHORT (30-second) video of how the organization has helped your agency in the past to be incorporated into a presentation at the December community celebration event. Please feel free to include the clients your agency serves, staff, and/or volunteers in the video message. Please upload the video along with the following required documents with your application:

- Most recent financial statement (Audit, Review, or Compilation is acceptable);
- 2022 Organizational Budget and if applicable, Project/Program budget for which you seek funding;
- Letter of determination from the IRS that grants your organization non-profit, tax-exempt status;
- Annual Report, brochures, or other informational overviews if available
- List of Board of Directors with contact information

Questions? Contact us at EastCobbCivitan@gmail.com or via Carolyn Polakowski at Carolyn@caycommunications.com, 770.722.7075